

International Vasa Previa Foundation, Inc.

Executive Committee Meeting Minutes for 10 January 2005

Executive Committee members present:

- Debi Pederson, Vice President
- Cindy Paris, Secretary / Membership, Nominating Committee Chairperson, Acting Education Committee Chairperson
- Victoria Goldstein, Treasurer / PR, and Research Committee Chairperson

Amy Brown Gaghagen, President was not present

IVPF Committee chairpersons present:

- None

Kathy Blades, Support Committee chairperson was not in attendance

Trina Perrone, Fundraising Committee co-chairperson was not in attendance

Sue Miller, Fundraising Committee co-chairperson was not in attendance

Others present:

Teresa Spurgeon, Assistant Secretary

Meeting began at 16:14 GMT (10:14 AM CST)

Executive Committee Minutes from 15 November 2004 were unanimously approved for archival and distribution.

Agenda:

- Officer Reports
- Treasury Reports
- Chapter Reports
- Membership Committee Report
- Public Relations Committee Report
- Research Committee Report
- Fundraising Committee Report
- Education Committee Report
- Support Committee Report
- Nominating Committee Report
- Budget
- Old Business
- New Business

Officer Reports:

- President
 - No report given.
- Vice President
 - No report given.

- Secretary
 - Mailing and ballots to all 79 participating members were mailed 25 November 2004 as per IVPF bylaws. Thirteen had delivery problems and had to be emailed to the individual members.
 - Cindy is back from leave of absence.
 - Officer and Committee reports MUST be sent to Secretary ASAP! These are needed for the upcoming Annual Meetings.
- Treasurer
 - Not all of the funds from Sophie's Walk are in yet.
 - USA
 Donations and interest: \$ 1,108.59
 Expenses: \$ 87.84
 Total cash on hand: \$ 44,050.00
 In-kind donations: 0
 Thank-you notes sent to donors: 12
 - UK
 Donations and interest: £0
 Expenses: £0
 Total cash on hand: £828.11
 In-kind donations: £0
 Thank-you notes sent to donors: 0

Membership:

- There are 79 participating IVPF members (and 1 pending).
- There are 250 subscribers in the IVPF newsletter email group.
- There are 178 subscribers in the Vasa_Previa email group.
- There were 5 additions/edits to the Vasa_Previa email group birthday calendar.
- This committee continues to provide routine maintenance and screen / welcome new subscribers to the email groups.
- This committee writes to people who contact the IVPF through its info@vasaprevia.com email address and contact forms.
- This committee maintains records of contacts and IVPF members.
- IVPF monthly members' meetings took place on 1 Dec 2004 and 5 January 2005. Cindy Paris hosted on 1 December 2004. Amy Brown Gaghagen hosted on 5 January 2005. Nobody attended the 1 Dec meeting but the host. Jennifer Munson attended the 5 Jan meeting and wants to volunteer.
- Five of the six members of the MAB have joined the IVPF-MAB email list. Two additional emails have been sent to the 5th.
- This committee thanks both Teresa and Darin Spurgeon for their help. Darin is updating the database design and Teresa has been doing a fabulous job as moderator in the Vasa_Previa group. Thank you!

Public Relations:

- Heather Miller's draft of the IVPF newsletter has been received and reviewed. A couple small changes will be suggested before it is submitted to Executive Committee for approval.
- AuntMinnie.com, a radiology website interviewed Yinka Oyelese MD at the AIUM annual convention in Phoenix in June 2004 and posted on their website the article "US diagnosis of vasa previa prevents perinatal mortality" Researchers have found that a prenatal diagnosis of

vasa previa -- an obstetrical condition that historically resulted in 95% fetal mortality -- can reverse expected outcomes to achieve nearly 100% fetal survival.

<http://www.auntminnie.com/redirect/redirect.asp?ItemID=62299>

- IVPF heard back from Laurinda Andrist regarding the national standards for the Society of Diagnostic Medical Sonography. They already have VP standards! They recommend we start contacting ACOG and other physician based organizations. Cindy will write back to thank her.

Research:

- Beth Farman-Farmaian volunteered to chair this committee.
- Susan McFadden obtained information regarding obtaining a preformatted list of hospitals. Looks like the list will be less than 6,000 for the USA as we can search based on number of births each hospital attends. A list of 2903 hospitals (representing 150 or more births per year) is \$285. This would be a one time use list. Updates would cost extra each time one is needed.

Fundraising:

- Fundraising Training Meeting took place on 18 November 2004.
- Fundraising Plan for 2005 will be submitted to Executive Committee by 10 Jan 2005.
- Fundraising web page has been created, submitted, approved, and is live on the IVPF website. Links to this page have been installed on the IVPF website front page, the IVPF newsletter and Vasa_Previa YahooGroups link pages, and in the Vasa Previa Forum.
- Application to Chiron for grant monies to fund in-service program is filled out and will be going out this week.
- Jacqueline Mullikin has agreed to work on a new greeting card design. Also, Cindy sent her a copy and artist details of a piece of artwork that IVPF would like to use as a greeting card. The artist is known to do some charity work. Hopefully he will agree to let us make a greeting card from this particular piece of work.
- Walk manual is nearly finished. Working on the formatting now.
- Yinka Oyelese MD would like to put together a Christmas music CD with a group that he sings with. This would be donated to IVPF to be sold on the IVPF website.

Education Committee Report:

- Bookmarks and a CD of materials has been postal mailed to Jenna for use during the inservice at Holy Cross Hospital in Feb 2005.
- Bookmarks will be mailed to Teresa Spurgeon for a presentation she's giving to the OB nursing staff at Regional West Hospital the 3rd week in January 2005. This presentation will cover Teresa's personal experience with vasa previa. IVPF educational materials will be handed out.
- Susan McFadden has agreed to put together a hospital mailing list for the mailing. Debi Pederson is putting together a listing of Canadian hospitals.
- IVPF in-service presentations: Medical Advisory Board is working on this.
- Still working on getting that hospital information mailing packet together.
- Jenna has set up two more grand rounds, the next on March 24 at Montgomery General Hospital. Dr. Oyelese has agreed to do this.

Support Committee Report:

- No report given.

Nominating Committee Report:

- No report given.

Budget:

- No report submitted.

Tax Exempt Status:

- No report submitted.

Old Business:

- PR is looking into the ISUOG conference in Vancouver for next year and will report on it shortly.

New Business:

- Teymour Farman-Farmaian, Jennifer Perryman, Kristy Brown, and Maire Spagnulo were approved as IVPF participating members.
- It was unanimously agreed to approve \$300 for purchase of a hospital list for mailing.
- It was unanimously agreed to approve \$300 for expenses for Dr. Oyelese to attend grand rounds at Holy Cross Hospital in DC on Feb 4 2005.

The IVPF Annual Members meeting is coming up and will take place on Monday, 7 February 2005 at 16:00 GMT (10:00 AM CST, 11:00 AM EST) at 5250 Murdoch, Saint Louis, Missouri in the USA. It will be held concurrently in the Board room of the Vasa Previa Chat Café. IVPF Directors will be on Yahoo webcam. Yahoo IDs for current IVPF Directors: Amy Brown Gaghagen=mickeymouse513, Debi Pederson=pedersonfamily, Victoria Goldstein=macler2001, Cindy Paris=cbparis, Karen Peters=kbeee2002.

IVPF Board of Directors meeting will follow immediately after the Members Meeting at 5250 Murdoch, Saint Louis, Missouri in the USA and concurrently in the Board room of the Vasa Previa Chat Café. Webcams are required for all 2005 IVPF Directors.

The next regular IVPF Executive Committee meeting will take place on Monday, 7 February 2005 at 16:00 GMT (10:00 AM CST, 11:00 AM EST) in the Board room of the Vasa Previa Chat Café.

Meeting Adjourned at 17:19 GMT (11:19 AM CST)